

ST PATRICK' CATHOLIC PRIMARY SCHOOL

ACTIONS AND DECISIONS OF GOVERNING BODY MEETING Tuesday 14th April 2026 at 5.15p.m.

GB MEMBERS	Name	Email	Tel	Governor Type	
	Charlotte Gilbert (CG)	Charlotte.Gilbert@st-patricks.wilts.sch.uk		Foundation / Chair	
	Deborah Chebly (DC)	Deborah.Chebly@st-patricks.wilts.sch.uk		Foundation/Joint Vice Chair	
	David Moore (DM)	David.Moore@st-patricks.wilts.sch.uk		Local Authority/Joint Vice Chair	
	Jane Wragg (JW)	Jane.wragg@st-patricks.wilts.sch.uk		Foundation	
	Rosie Wilkinson (RW)	Rosie.Wilkinson@st-patrick.wilts.sch.uk		Staff	
	Jennie Courtney (JC)	jennie.courtney@st-patricks.wilts.sch.uk		Head of School	
	Laura Cadman (LC)	Laura.cadman@st-patricks.wilts.sch.uk		Parent Governor	
	Toby Kirkby (TK)	Toby.kirkby@st-patrick.wilts.sch.uk		Parent Governor	
	Charlotte Minty (CM)	Charlotte.minty@st-patricks.wilts.sch.uk		Associate Governor	
	Sharon Gilbert (SG)	clerk@st-patricks.wilts.sch.uk		Clerk to Governors	
Welcome & Opening Prayer		The meeting was opened with a prayer.			
1. Apologies & Absence		None			
2. Pecuniary Interests/reminder of conflict of interest if applicable		Pecuniary Interest is a standing agenda item for governors to declare any changes since the last meeting. None declared.			
3. Minutes of Last Meeting		Minutes of the previous meeting 03/02/2026 were signed off without amendment			
4. Action Point Update		ACTIONS	DUE DATE	ACTION BY	STATUS
AP3/5:1		Due diligence - research MAT, bring anything of note to GB attention	immediate	ALL GOV	Ongoing Agenda item
AP17/10:3		Curriculum Policy – Draft for review at meeting 03/2/26	03/02/26	CM	Agenda item 9.1 C/F review at GB meeting19/5
AP3/2:1 <i>confidential annex</i>		Conflict of Interest – GB redundancy panels	immediate	BW	Cleared
AP3/2:2		Review Diocesan Annual Self Evaluation Template	14/4/26	CG	Cleared Agenda Item 5.4
AP3/2:3		Term date consultation – circulate to parents & staff	immediate	CM	Cleared
AP3/2:4		SFVS – update report with statement changes & send to LA	immediate	SG	Cleared – confirmed sent to LA - ABS
5. Chairs Update	5. Governor Resignation Sadly, Deborah Chebly has submitted her resignation and will serve her last official day as Foundation Governor on 1 st May. The Chair & Headteacher thanked Deborah for her years of service in the role. The insight, support and				Info

	commitment Deborah gave to the role meant a great deal. Deborah will be very much missed. We wish her the very best in on her new career path. <u>5.1 Co-opted members to Redundancy Panels</u> We have been able (via our Reciprocal Agreement) to co-opt fellow governors from the other Camino schools to sit on our redundancy panel. <table><tr><td>Panel A</td><td>Panel B</td></tr><tr><td>David Moore</td><td>Charlotte Gilbert</td></tr><tr><td>Laura Cadman</td><td>Carol Lawler (St Paul’s)</td></tr><tr><td>Jim Corrigan (Our Lady of Lourdes)</td><td>Rachel Edmonds (St. Gregory’s)</td></tr></table>	Panel A	Panel B	David Moore	Charlotte Gilbert	Laura Cadman	Carol Lawler (St Paul’s)	Jim Corrigan (Our Lady of Lourdes)	Rachel Edmonds (St. Gregory’s)	Info
Panel A	Panel B									
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Jim Corrigan (Our Lady of Lourdes)	Rachel Edmonds (St. Gregory’s)									
	<u>5.2 Finance</u> The closedown and new Budget for 26/27 will be presented for approval at our GB Meeting on19/5/26. AP14/4:1 SG – invite business manager to meeting to present Budget.	Info AP								
	<u>5.3 Premises</u> A SCA bid has been submitted to upgrade the Fire Detection System.	Info								
	<u>5.4 Annual CES Gov Self Evaluation</u> After discussion on how to & when to input information into the template, it was decided that the best way forward was to review sections of the SEF at each meeting as well as sections of the annual SFVS. This can then eventually feed into the Self-evaluation template. <u>AP14/4:2 SG Add SEF & SFVS sections to Agenda as standing item</u>	Decision AP								
	<u>5.5 GB Evaluation</u> Monitoring Questions submitted covered: ○ Monitoring of areas & how we should do this ○ Evaluation and Impact – how do we check & assess ○ Consider: ▪ enough Information provided to monitor effectively? ▪ areas of shared and individual responsibility. Discussion was had on points raised with some areas already working well. Areas governors felt we needed to be stronger on included, reading information sent out with Agenda, sending in questions / or discussion points, regular monitoring with reports from Governors in their areas of responsibility with follow-up AP It was agreed that more information should be circulated out to Governors and discussion was had on how to meet with subject leaders in light of both parties having work commitments/busy schedules. Actions to take: ○ LA supportive review – share report with GB ○ Data Pack – circulated to GB ○ Governors to visit DFE National Curriculum website – standards for cohorts (governors to be aware of expected achievement when viewing school data) ○ SDP circulated Term 1, 3 & 5 for review at GB ○ Monitoring visit by Governors to focus on statutory subjects ○ Subject Leader group monitoring event with Governors– put in place next academic year. ○ Subject leader reports – teacher to attend GB meeting to discuss report ○ Circulated papers & reports -submit questions or items you would like discussed/clarified to clerk prior to meeting.	Action								

6. Agreements/ Document Review 7. Headteachers Report	<u>AP14/4:3 CM – circulated data packs to Governors</u> <u>AP14/4:4 CM - SDP Term 5 review – circulate to governors</u>	AP
	<u>5.6 MAT Update</u> There is now a hold on schools being taking into MAT's. A suggested new date of April 2027 is proposed. An update meeting with Helen Taylor (DCET), the Headteacher & Chair of Governors is taking place 27th April. <i>Q What is planned for the DCET meeting on 27th April?</i> <i>We assume the meeting is to keep us touch with these new developments for the DCET. We hope it will clarify the position going forward for our school.</i>	Info Q
	<u>5.7 Governors On-Line Briefing 10/3 – next briefing 23/6/26</u> The briefing covered: LA looking at creating Governor Hubs DFE White Paper SEN changes MAT info Safeguarding Update for Autumn Term Budget submittal deadline date (19/6) Course & Training available Shared inclusion conference for Teachers/Governors	Info
	<u>5.8 Governor Recruitment</u> Foundation Governors should always number greater than non-foundation governors. Unfortunately, with DC resignation we are down to 2 foundation. We are therefore in urgent need of Foundation Governors. It was agreed that JW & JC will directly recruit at St Patrick's Church and approach a couple of known priests who may be willing to take up the role. The recruitment message will also be put into the church newsletters of St Patrick's and St Anthony's. <u>AP14/4:5 JW/JC – recruit at St Patrick's Church</u> <u>AP14/4:6 CG – recruitment message in both Parish newsletters</u>	Info/Action
	<u>5.9 TTDAY 26/27</u> The Headteacher proposed the following dates for 26/27 TT Days. 1st & 2nd September 26 4th January 27 23rd & 24th July 27 This was agreed by Governors	AP Decision
	<u>6. Agreements/Document Review – none</u>	
	<u>7. Headteachers Report (circulated)</u> The report updated governors on: Attendance Sept-March is 94.5% (above national average) with Pupil Premium attendance at 90%. Admissions – a few changes this term with school roll at 183 pupils. Standards – Wiltshire LA OFSTED health check visit due 15/6/26 and SIA meeting due 24/6/26. <i>Q. What is the Ofsted pre-visit health check? This is additional free support available from Wiltshire LA (as we are in the OFSTED window) where they will review the SEF/SDP.</i>	Info Q

	Safeguarding – update given on families needing other support. It was also pointed out that the time given by the Leadership team on non-educational support / disputes with families could be affected due the increase in the teaching commitments starting next term. It was noted by governors. Curriculum and Enrichment – visit to Hampton Court Palace (Y6) and residential to Kilve Court (Y5), Grittleton (Y6) during spring Term. Catholic Life of the School – Lent and St Patrick’s Day celebrations, Class Assemblies, visit by Father Craig. The focus for Terms 3 & 4 Celebration of the Word has been ‘flourish’. Future Events Key Priorities Reports circulated with Headteachers Report: • SIA additional work 21/1/26 • SIA Early Years – best start in life 24/2/26 • SCR (single central record) 26/2/26 • SIA Early Years Hub 17/3/26 • Monitoring Subject Leader Reports - Phonics - Music Governors asked to pass on thanks to subject leader for the informative reports. Going forward, it was thought useful if subject leaders be invited to the GB meeting to discuss their report with Governors. AP14/4:7 CG – book safeguarding visit to review SCR AP14/4:8 JC - invite subject leaders to GB meeting to discuss their monitoring report submitted.	Info Info AP
8. Governor Monitoring	8. Governors Monitoring Visits & Reports DC – 05/2/26 Music Curriculum Monitoring CG - 10/2/26 Safeguarding Monitoring LC - 24/2/26 Maths Monitoring	Info
9. Policies	9. Policies for Review 9.1 Curriculum & EYFS Policies2025 (AP17/10:3) Documents in current form to be circulated to governors to view. Further updates due will be added as work is progressed.	Info
10. Rag Rating Red – Immediate danger requiring immediate action. Amber – Possible danger requiring strategies to avert. Green – Positive no current danger	Staffing Pupil Vulnerability / Behaviour Mat Application Safeguarding Curriculum & Standards Attendance Finance Premises GDPR Governor Evaluation	Decision

11. Date of Next Meeting	11. Date of Next Meetings Tuesday 19 th May 2026	Info/Action
	GB Meeting 19/5/26	
	• Papers /reports/ Policies to Clerk by Friday 1st May • Distribution by clerk with agenda on Tuesday 5th May • Questions for meeting to Clerk & Chair by Tuesday 12th May	
	MEETING CLOSED 7. 30p.m	